



Dear EECS faculty member,

Please provide the following information for the student you wish to hire as an **Hourly Research Assistant, Lab Assistant, etc.**

Once you've completed this form, please email to: twbennet@uark.edu & cljamies@uark.edu

Student Name: _____ Supervisor: _____

UARK ID: _____ UARK Email: _____

Hourly Rate of Pay: _____ Anticipated Hours Per Week: _____

Please provide the work tag the student will be paid from. Please note, if the student will be paid from more than one work tag, please provide all work tags, including the percentages that need to be paid from each.

Notes/comments:

This section for Administrative Use Only:

Position #: _____ Requisition #: _____ Generate Offer: _____

Ready for Hire: _____ Costing Allocation Entered: _____ Onboarding: _____

Completion Date: _____